## **RENUMBERING PAGES**



## ADOBE INDESIGN YEARBOOK TEMPLATE

When you open a new yearbook spread template in InDesign it will automatically default to pages 2-3. Follow these steps to renumber your spread.

- Click on the first page in the **Pages** palette. (You can also access Number and Section Options from **Layout** in the top menu bar.)
- Click on the pop-up menu in the upper right corner.

\$ Pages Laye Swat Link → += [None] A-Master	Insert Pages Move Pages Duplicate Spread Delete Spread
233	New Master Master Options Apply Master to Pages Override All Master Page Items   \C 企業L Master Pages    ►
	Create Alternate Layout
	Numbering & Section Options
	✓ Allow Document Pages to Shuffle ✓ Allow Selected Spread to Shuffle
	Page Attributes
2 Pages in 1 Spread	View Pages
	Panel Options

- Select Numbering and Section Options.
- Click to the left of Start Page Numbering at:.
- Type the first page number of the file in the Start Page Numbering at: field.
- Click **OK**.
- In the example, the **Start Page Number**: is 24.

Numbering & Section Options	
<ul> <li>Start Section</li> <li>Automatic Page Numbering</li> <li>Start Page Numbering at: 24</li> <li>Page Numbering</li> <li>Section Prefix:</li> <li>Style: 1, 2, 3, 4 ‡</li> <li>Section Marker:</li> <li>Include Prefix when Numbering Pages</li> </ul>	OK Cancel
Document Chapter Numbering Style: 1, 2, 3, 4 + Automatic Chapter Numbering Start Chapter Numbering at: 1 Same as Previous Document in the Book Book Name: N/A	
	yearbooks.biz

yearbookdiscoveries.com

