

5-WEEK TEAM ROTATION

WEEK 1: PLANNING

- Plan coverage for following week
- Preliminary EIC meeting
- Research and write interview questions
- Set interview appointments
- Any proof work
- Help other groups

WEEK 2: COVERAGE

- Cover events
- Conduct interviews
- Look for design inspirations
- Choose photos

WEEK 3: BUILDING WEEK 1

- EIC design meeting with final design inspirations
- Begin building spread
- Follow up interviews

WEEK 4: BUILDING WEEK 2

- Finish spread (proofread, name check)
- Edited by team leader
- Corrections made

WEEK 5: EDITING

- Edited by EIC
- Final corrections made
- Page prepared for submission



ROTATION TEAMS



GROUP A	
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GROUP B	
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GROUP C	
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GROUP D	
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GROUP E	
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