TINY TIME CAPSULE

HERE'S THE PLAN: You're going to ask your history and English teacher friends to give a for-credit assignment that will benefit the yearbook. The goal is to get photos and mini-stories that are yearbook-worthy and ready to fill pages.

THE ASSIGNMENT

▶ Students submit a single picture that represents this time in their life, and they write a two-sentence caption about it. It's a time capsule of sorts. If this is given as a task for some sort of credit via classes, we promise you'll get responses. Even easier — it's all by Google Form.

HOW IT'S DONE:

- 1. If you're interested, here's a link to see the Google Form that Susan's school, Acton Boxborough, used for this. (You'd need to change the format of the final question to File Upload before sending!)
- 2. Take a look at the sample email at right. This is what the Massachusetts adviser used to ask her colleagues for help, just in case reading it helps you wrap your brain around it.
- **3.** Check out the document below to see how this is actually manifesting on the pages of their book.

Special thanks to Susan Happel for sharing.

SAMPLE EMAIL TO COLLEAGUES

Hey friends,

As you may know, I advise the yearbook, and this year is proving to be the ultimate challenge as far as getting the content we need for our pages (surprise!) However, we are committed to recording this unusual period in our school's history, and I got an idea from my yearbook rep for a quick, short assignment that I think would be good for the book and hopefully work for some of you in English, Social Studies, and World Language.

But before I go any further, I know how unbelievably challenging this year has been, and if the thought of trying to incorporate something extra into your planning makes you physically ill, read no further! This would only be if you wanted to build in a small easy grade, or even use it as extra credit. But please, please; no pressure.

The basic idea is to create individual artifacts of the kids' experience in this deeply unusual year. It would be an asynchronous assignment in which you would ask them to submit a picture that represents this time in their life and compose a two-sentence caption about that photo.

Sentence 1 (present tense) tells the who, what, when, where of the photo, and Sentence 2 is a first-person quote that tells the why of the photo. Ideally, the picture would feature the student themselves; it could show them working on an at-home project, a screenshot of them in a remote class, practicing their sport, hanging out with friends 6-ft apart, and so on. I welcome kids of any and all grades, and I'm happy for you to tailor it to your subject, if you like. All submissions would be considered for inclusion in the book.

Please let me know your thoughts. If you are willing, I will send you what you need for the assignment, which is basically text to copy/paste for the students and the Google Form link where they will submit their photo and caption. If you like, all the submitted material would come directly to me and when it's all said and done, I'll give you the list of who participated so you can provide the proper grade or extra credit. Ideally, it would be assigned sometime this month, and completed in a week or so.

I really appreciate you considering this. It will help us get so many more students in this book, and it will help us show what they're doing at this point in their lives.

And once more: no pressure. None, zero, zilch.

Thanks so much for your consideration.



SAMPLE LAYOUT



Special thanks to Susan Happel for sharing.

