YBK ALL DAY
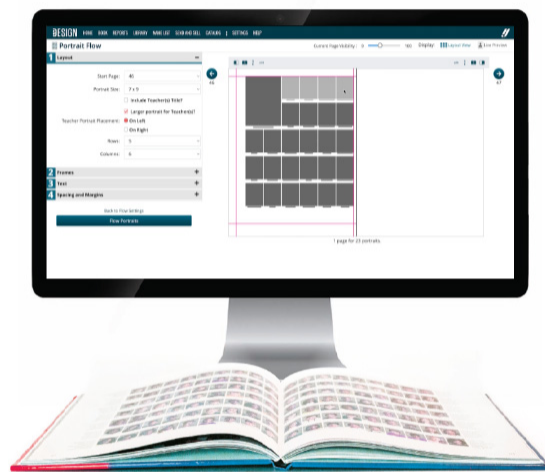
Go with the (Portrait) Flow

The last day of November means that winter break is coming so soon. And, we know you're ready for it. Let's slide into December with a plan in place to wrap up a big section of your book: portraits.

LET'S LEARN

These new features in eDesign will make portraits easier than ever. We mean it. And if you're waiting for your photographer's downloads, take a bit of time to learn eDesign's Portrait Flow by signing up for an eDesign orientation, then give this step-by-step guide a quick read.

Once you've got your portraits on the page, here are some other hints for getting this high-profile section just right.

1. **Check your list (and check it twice.)** Run PDFs of your portrait section and distribute the pages to homeroom teachers or staff who see most of a grade level to help you proofread, matching each name to each precious face. We recommend printing them out, but to save a few trees, you can email them too.

2. **Pack in that coverage.** People or portrait pages are a great place for additional coverage. From mods to longform personal profiles, it's nice to break up the monotony of all those little squares with coverage. Need inspo? Check out the online *Portfolio* Portraits section.

3. **Don't forget those not pictured.** At the end of each section or grade, save a bit of room to list students who didn't make it to picture day. It might seem unnecessary today, but years from now they'll still be listed. The coverage report in eDesign will help with this.

Need to rewind? All previous Adviser Assistance emails are available on their own page.