



Access eShare photos directly in eDesign

Exciting news! You can now access all submitted photos from a convenient new spot in eDesign. That includes photos and portraits submitted through eShare and ads from Online Ad Creation. [Watch these support videos to get started.](#) Access the videos any time from the Help menu — just search for “eShare.”

The following remains unchanged:

- Your eShare code
- Parents’ site for submitting photos: YearbookShare.com
- Only advisers have access to the eShare areas of eDesign

What’s New:

Submitted Photos: Head to the eDesign Library to find your new eShare Library. A red notification will appear if you have recent submissions awaiting your approval.

- **Find Submissions:** You’ll see submitted candid images first. Use filters to switch to portraits or online ads.
- **Image Preview:** Select an image to view a large preview and submission details.
- **Approval Process:** Click Transfer to approve and move the image, portrait or ad to its respective library. Click Delete to remove it.
- **Batch Processing:** Hold Ctrl (Windows/Chromebook) or Command (Mac) to select multiple images.
- **Transfer Notifications:** It may take a few minutes for transferred images to appear. Refresh the page if needed.
- **Removed Items:** Use the filter menu to view previously removed images for potential reprocessing.

eShare Settings: Find eShare Settings in the Settings menu of eDesign. View or modify your submission dates, portrait collection guidelines or your contact person.

[SEE eSHARE VIDEOS](#)

Need to rewind? All previous [Adviser Assistance emails](#) are available on their own page.



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