



ADVISER ASSISTANCE



VARSITY YEARBOOK

Get ready for yearbook delivery

Your yearbooks may soon be on the way, and we want to make sure your delivery day goes off without a hitch! [Find tips and advice to prep for delivery and Distribution Day here.](#)

Here's a quick checklist to help you prepare:

- **Notify your front office staff:** Let them know you're expecting a shipment — yearbooks will be delivered via a commercial truck, not regular mail.
- **Have a delivery game plan:** Make sure you or another staff member is available to receive the books. Drivers can't leave the shipment unattended!
- **Clear a secure space:** Designate a clean, dry area to store the books until distribution. Think tables — not floors if possible.
- **Plan for muscle:** Depending on your delivery size, consider having a few helping hands ready for unloading. Most deliveries come on a pallet, so if your school has a truck-delivery helper with a pallet jack, those will be very helpful. Book boxes can be very heavy, so make sure to follow safety precautions for lifting.

Pro Tip: Check in with your school's facilities or custodial staff ahead of time — they can be a huge help.



Get ready to tag like magic!

Tag Wizard is coming your way next school year. Even if you're not ready to think about next year, here's one thing we love about this new eDesign function.

Save hours with smarter tagging (that works in real life!) Tag Wizard doesn't just recognize perfect yearbook poses — it identifies students in action shots, profile views and crowded group photos where traditional tools fall short.

By suggesting names with more than 90% accuracy, it eliminates the guesswork and cuts your manual tagging time dramatically. That means fewer hours spent scrolling rosters — and more time creating a book that includes everyone!

Build the hype with your staff at ybk.link/tag-wizard.

Tag Wizard is not available in Illinois, Texas or Washington.

Need to rewind? All previous [Adviser Assistance emails](#) are available on their own page.



Varsity Yearbook recycles 2,000+ tons of paper and 200+ tons of aluminum plates every year.

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